

Bay Rim Park Condominium Association
Special Board Meeting Minutes
Friday, June 7, 2024 at 8:00 am [ZOOM]

Board President Laura Tulett called the special meeting to order at 8:01 am.

Board Members in attendance: Laura Tulett - President, Ernie Tjoelker - Treasurer, Devyn Briscoe, John Kern and Kerry Emerson..

Absent: Margaret Sackrider – Secretary, and Chel Hull.

INTEGRA Management: Tess Allison & Cindyrae Mehler
Integra was requested to take the Minutes of the meeting.

The purpose of the special meeting was selection of a contractor for the Cedar 4 rental unit remodel; and appointment of board liaison to work with rental manager in completing renovation material/color palate selection.

The Board had previously reviewed Bids for renovation/remodel of Cedar 4 including removal of the failing greenhouse birdcage and siding replacement received from LJ's Handyman Service, Inc; M&M Construction; and, Rowcliffe's Handyman Service.

Following discussion, motion was made by Kerry Emerson to approve Rowcliffe's bid in the amount of \$45,000 to \$55,000 plus tax/ Estimate #1361 to complete the Cedar 4 renovation work; 2nd by John Kern; and, passed.

Following discussion, motion was made by John Kern to approve Rowcliffe's bid in the amount of \$5,000 to \$6,000 plus tax/Estimate #1365 to remove and dispose of the failing birdcage, siding replacement, and painting; 2nd by Kerry Emerson; and, passed.

Following discussion, motion was made by John Kern approving the estimate from Todhunter Glass in the amount of \$5,052.26 to replace the failed patio sliding door; second by Kerry Emerson; and, passed.

Ernie Tjoelker agreed to serve as Board liaison together with rental unit manager, Tess Allison, in selection of materials, product and colors for the renovation of Cedar 4 rental unit.

There being no other items for discussion for the Special Meeting, the meeting was adjourned at 8:22 am.

Minutes respectfully submitted,

Cindyrae Mehler
INTEGRA Management