

# BAY RIM BOARD MEETING

Saturday, October 11, 2025 - 11:10 am  
Birch Bay Bible Community Church

## **Board Organizational Meeting Minutes**

The Board Organizational Meeting was called to order at 11:10 am.

In Attendance: Laura Tulett  
Devyn Briscoe  
John Kern  
Guy Linderman  
Mark Albert

Absent: Chell Hull, & Ernie Tjoelker

INTEGRA Management: Cindyrae Mehler & Kayla Hardenbrook  
INTEGRA was requested to take the Minutes of the Organizational Meeting.

ELECTION OF OFFICERS OF THE BOARD: Following discussion by the Directors reference board positions, it was decided unanimously the new Board Positions would be as follows:

|                 |   |
|-----------------|---|
| President:      | Laura Tulett                                  |
| Vice President: | John Kern                                     |
| Secretary:      | Chel Hull                                     |
| Treasurer:      | Ernie Tjoelker [Maintenance]                  |
| Director:       | Devyn BRISCOE [Landscape Liaison/Maintenance] |
| Director:       | Guy Linderman [Maintenance]                   |
| Director:       | Mark Albert [Maintenance]                     |

### **BOARD MEETING SCHEDULE:**

Following discussion, the Board scheduled their next meeting for Friday, December 5<sup>th</sup>, 2025 at 9:30 am in the Integra office with a ZOOM option. At this meeting, the Board will then be prepared to schedule their 2026 Board Meeting Dates and confirm the two buildings to be roofed in 2026.

The Board held a brief discussion on obtaining an updated estimate on security cameras installed in the parking lot / garbage enclosure area, after obtaining a hand vote from the owners present at the AGM with a majority of the owners in attendance in favor of having security cameras installed at the garbage area and in the parking lot, Guy Linderman motioned to obtain an updated estimate from Guardian Security to install security cameras; 2<sup>nd</sup> by Devyn Briscoe; and, approved unanimously. When the proposal is received, Integra will forward it to the Board for review and a decision. It is noted additional electrical work and increased lighting may be components to consider also.

**RESERVE ACCOUNT SIGNORS:**

The next item of business was determination of whom would serve as signors on the Association Reserve Account moving forward.

Following discussion, it was determined the Reserve Account signatories would remain the same for 2025-2026 with Ernie Tjoelker, Laura Tulett, and John Kern serving as the signors.

There being no further business, the Organizational Meeting was adjourned at 11:42 am.

Respectfully submitted,

***Kayla Hardenbrook***  
INTEGRA Management