



MEMO



DATE: March 24, 2026
TO: Bay Rim Park Condominium Association
Owners & Residents
FROM: Cindyrae Mehler & Kayla Hardenbrook Property Managers
RE: Phase #2 – Roof Replacement on Buildings: Alder & Fir

This MEMO serves as advance notice that Phase #2 of the re-roofing project will be started by Joosten's Roofing on the Alder and Fir Buildings.

- **Beginning on Monday, April 6th, 2026, the Alder Building** roof will be replaced. It is anticipated this will take two weeks to complete.
- **Beginning on Monday, April 20th, 2026, the Fir Building** roof will be replaced. It is anticipated this will take two weeks to complete.

PLEASE BE ADVISED, PARKING SPACES: 8, 21, 22, 23, 24, 25, 68, 26, 27, 28, 37, 38, & 39, will be utilized by Joosten's Roofing during the duration of this project. If your parking space is listed above – please park your vehicle in visitor parking for the duration of this project. If your vehicle is not moved, your vehicle will be subject to towing at the owner's expense.

If you are in the Alder or Fir Buildings, please ensure any large items are removed from your walls that may fall due to the vibration of the roof replacement work. It is encouraged to also remove all exterior items on decks to avoid possible damage from any construction debris. The Board, Joosten's Roofing, and INTEGRA are not responsible for any damage caused to personal items.

This is a service provided at no additional charge to individual homeowners but is paid for out of your Association's budget. If you have any questions or concerns, please call our office at: **360-656-5091** or email us at integra@integra2183.com. Our office hours are Monday through Friday, between 9:00 am and 4:00 pm.

Thank you!